



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	Sep 7 2016 10:15AM - Regular School Board Meeting
<b>AGENDA ITEM</b>	OPEN ITEMS
<b>CATEGORY</b>	HH. OFFICE OF THE GENERAL COUNSEL
<b>DEPARTMENT</b>	Office of the General Counsel

<b>Special Order Request</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Time</b>	
<b>Open Agenda</b>	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

**ITEM No.:**  
HH-1.

**TITLE:**  
Employment Agreements for Assistant General Counsels Janette M. Smith and Susan J. Hofstetter

**REQUESTED ACTION:**  
Approve the Employment Agreements for Assistant General Counsels Janette M. Smith and Susan J. Hofstetter.

**SUMMARY EXPLANATION AND BACKGROUND:**  
On May 31, 2016, the School Board approved, through the Organizational Chart process, an additional Assistant General Counsel position for the General Counsel's Office to handle contract matters, as well as other assignments.  
See Supporting Docs for continuation of Summary Explanation and Background.

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction   
 Goal 2: Continuous Improvement   
 Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The estimated financial impact will generate a payroll cost of approximately \$257,256 per year, including fringe benefits, for both Assistant General Counsel positions.

**EXHIBITS: (List)**  
(1) Summary Explanation and Background Continued (2) Employment Agreement between The School Board and Janette M. Smith (3) Employment Agreement between The School Board and Susan J. Hofstetter

**BOARD ACTION:**  
  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Barbara J. Myrick, Esq.	Phone: 754-321-2050
Name:	Phone:

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**

Barbara J. Myrick - General Counsel

Signature

Approved In Open Board Meeting On: \_\_\_\_\_

By: \_\_\_\_\_  
School Board Chair